



# Provider Access Policy for Careers Guidance

Learning for Life

Reviewed by: Governors

Date of Policy: September 2021

To be reviewed: September 2022

# **Cockburn John Charles Academy: Provider Access Policy**

## **Introduction**

This policy statement sets out the academy's arrangements for managing the access of providers to pupils at the academy for the purpose of giving them information about the provider's education or training offer. This complies with the academy's legal obligations under Section 42B of the Education Act 1997.

## **Pupil entitlement**

All pupils in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- To understand how to make applications for the full range of academic and technical courses.

## **Management of provider access requests**

### **Procedure**

A provider wishing to request access should contact

**Gary Mulcahy, Assistant Headteacher and Careers Leader,**

Telephone: 0113 487 2800 (ext 2145);

Email: [mulcahyg@cockburnjohncharles.org](mailto:mulcahyg@cockburnjohncharles.org)

### **Opportunities for access**

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers.

Please speak to a member of the careers team within the academy to identify the most suitable opportunity for you.

### **Premises and facilities**

The academy will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The academy will also make available AV and other specialist equipment to support the provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature in the academy learning resource centre which is managed by the school librarian. The LRC is available to all students at break times, lunch times and at the end of the academy day.