

**Executive Headteacher** Mr D Gurney B.A. Hons / NPQH / NLE  
**Head of School** Mrs S Roberts BSC. Hons / PGCE / NPQH

17<sup>th</sup> July 2020

Dear Parent/Carer,

**Re: Exam Results Day – Thursday 20<sup>th</sup> August 2020**

We hope this letter finds you and your family safe and well. As you are already aware this summer's exam season was cancelled due to COVID-19. Year 11 students will receive calculated GCSE and BTEC grades this summer. Teachers provided the examination board with a Centre Assessment Grade. This is the grade teachers have professionally predicted your child would have achieved in the exams this summer. The examination awarding bodies then use this school Centre Assessment Grade to inform awarding grades to students. The awarding bodies make the final grade decision rather than the teachers.

Click this link for more information on how GCSE grades are being calculated:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/887041/6614-4\\_Infographic\\_-\\_Process\\_for\\_awarding\\_GCSEs\\_AS\\_and\\_A\\_levels\\_summer\\_2020.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/887041/6614-4_Infographic_-_Process_for_awarding_GCSEs_AS_and_A_levels_summer_2020.pdf)

Click this link for more information on how BTEC grades are being calculated:

<https://qualifications.pearson.com/content/dam/pdf/assessment-hub/Moderation-Process-Infographic.pdf>

**How will students receive their results?**

In line with government health and safety guidance, unfortunately we will NOT be able to allow students to come to the academy to receive their grades. Instead, we will be emailing a full grade summary, exactly what would have been printed and given out, to all students via their @cockburnjohncharles.org email addresses. They will receive this email between 9:00am and 10:00am. We expect exam certificates to be delivered to the academy in late November 2020 and we will contact you again then with details of how we will distribute these certificates.

For more information about our exam process, policies and support go to the Exam Information page of our academy website: <https://cockburnjohncharles.org/parents-carers/exam-information/>

**Can students use these results to gain entry to sixth form or college?**

Yes, your child will be able to use these results to go to sixth form or college in the normal way. Please be reassured, we will continue to support your child with progression to further education, training or employment.

**What support will students receive?**

Students will be able to phone school or email [year11@cockburnjohncharles.org](mailto:year11@cockburnjohncharles.org) on Thursday 20<sup>th</sup> and Friday 21<sup>st</sup> August and we will have staff on hand to respond and support. We will also have an online Careers and Post-16 support link that will provide a host of information that will be updated throughout the results period with up to date information from the colleges as we receive it. Each college has its own enrollment process and it is your child's responsibility to ensure that they enroll with their chosen college. If they don't, they risk losing their college place. Please ensure that they are checking their mobile, email and the college websites for updates. They can contact their chosen college directly for more information.

The National Careers Service has an exam results helpline during August 2020. Call 0800 100 900 to speak to a professionally qualified careers adviser for advice on the next steps. It is open from 8:00am to 10:00pm from Thursday 13<sup>th</sup> August to Friday 28<sup>th</sup> August. After these dates, young people will be able to access ongoing support at any time on 0800 100 900, visiting [nationalcareers.service.gov.uk/contact-us](https://nationalcareers.service.gov.uk/contact-us) or searching for National Careers Service on social media.

We understand that this has been a difficult time for our Year 11 students. We remain extremely proud of their achievements during their time as Cockburn John Charles students and wish them well for the future.

Yours sincerely,



**Mr D Gurney**  
Executive Headteacher



**Mrs S Roberts**  
Head of School