

**Executive Headteacher** Mr. D Gurney B.A. Hons / NPQH / NLE

**Head of School** Mrs. S Roberts BSC. Hons / PGCE / NPQH

24<sup>th</sup> March 2020

Dear Parent/Carer,

**Re: Coronavirus update**

As we move further into a lockdown situation, the Academy remains closed to almost all students. We know this is a worrying and unprecedented time for us all.

**School Places for Key Workers**

This is our third reminder that if you are a parent/carer listed as a key worker critical to Covid-19 response, who is unable to provide adequate supervision, and you have NOT previously requested place, please click on the link to request a place for your child's supervision for the next 7 school days. Please understand that **places are limited** due to current staff levels and is **therefore NOT an automatic entitlement**.

**[CLICK THIS LINK TO REQUEST A KEY WORKER PLACE FOR YOUR CHILD:](https://forms.gle/c3WA6LE8uSzxTmAq8)**

**<https://forms.gle/c3WA6LE8uSzxTmAq8>**

Please do NOT send your child to the Academy without receiving confirmation. We are in the process of contacting any new requests. We would like to thank all parents/carers for working with us in this challenging situation.

We feel it is important to share with you the latest message from Leeds City Council, see below.

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**Leeds City Council message to parents/carers about your child's safety from Saleem Tariq  
Directorate of Leeds Children and Families.**

*We understand that these are uncertain times for everyone, and whilst the schools are closed it can seem harder to find information about what this means for you. School websites will be updated, letting you know about your own child's school, and we will be posting up to date information on the Council website too.*

***Our advice to parents is clear: Every child who can be safely cared for at home should be.***

*It is really important that we all work together to stop the Covid-19 virus from spreading, and children staying at home helps to do this. For the majority of children this is the safest place to be.*

***Schools are NOT be able to look after large numbers of pupils safely, as their own staff will also have to follow the rules about self-isolating.***

Continued below:

The final decision as to whether a child can be safely accommodated at the school rests with the Headteacher/Principal based on their risk assessment of the situation. The Local Authority are supporting Headteachers/Principals in applying the following principles:

- Every child who can be safely cared for at home should be.
- Schools remain open **only for those children of key workers only where they would not be safe at home and the parents have no other option** but for their child to be at school if they are to continue to do their jobs.

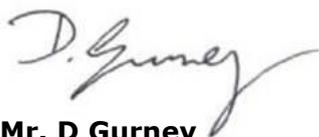
The decision as to whether a student should attend school will be made by the Headteacher. If your child can be looked after at home safely, then they should be. Staffing levels may not be high enough for all children to attend.

Headteachers and education staff are playing a crucial part in the national Covid-19 strategy. We would like to thank them for doing all they can to keep our city functioning at this difficult time and in supporting parents to play their vital role in the effort.

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A reminder that all students can access a range of subjects and materials to continue their learning at home via the website and online learning portal. Please be reassured that the website is updated regularly with learning materials. If for any reason your child is unable to access this, please email [info@cockburnjohncharles.org](mailto:info@cockburnjohncharles.org) and we will support with this.

We will continue to keep in touch with any updates as the situation develops.



**Mr. D Gurney**  
**Executive Headteacher**