



**Executive Headteacher** Mr D Gurney B.A. Hons / NPQH / NLE  
**Head of School** Mrs S Roberts BSC. Hons / PGCE / NPQH

20th March 2020

Dear Parent / Carer,

**Re: Coronavirus update – school closure to almost all students**

Following on from my last update, **as you know we have now been instructed to close the school to almost all students after this Friday 20<sup>th</sup> March 2020, until further notice.** This is a fast moving situation in response to the Covid-19 pandemic and the Government have now published a list of key workers that will need support to continue to work during the national crisis. The link below contains this key worker list:

<https://www.gov.uk/government/publications/closure-of-educational-settings-information-for-parents-and-carers/closure-of-educational-settings-information-for-parents-and-carers>

If you are a key worker of a child who needs supervision so that you can continue to work please follow these Government guidelines:

**If it is at all possible for children to be at home, then they should be.**

**If you are a parent/carer listed as a key worker critical to Covid-19 response, who is unable to provide adequate supervision, as of today please click on the link to request a place for your child's supervision for the next 10 school days. Please complete this by 5.00pm Saturday 21st March so that we can staff the next 10 days adequately. We will confirm if we can support your request. Please do NOT send your child to school without receiving confirmation.**

**[CLICK THIS LINK TO REQUEST A KEY WORKER PLACE FOR YOUR CHILD:](https://forms.gle/c3WA6LE8uSzxTmAq8)**  
**<https://forms.gle/c3WA6LE8uSzxTmAq8>**

We would like to thank parents/carers who have already responded to this and emailed the school on 19<sup>th</sup> March with your details and requirements. We are in the process of contacting you.

For children of key workers, whose children are not able to be at home and you have requested a place via the link, school will be open at normal time on Monday 23<sup>rd</sup> March with a finish time of 2.45pm. Your child should arrive in school uniform and expect to continue their learning. They will be completing the work that all students have been issued via the online learning portal. As this is an unprecedented time and we do not have the capacity to deliver the formal curriculum, but will provide high quality supervision, safeguarding and care. Your child will be in classes of different age groups, but we aim to keep these groups small in size. Food will be available to buy at break and lunchtime in the normal way and those students in receipt of free school meals will continue to receive them.

We are currently working on a plan beyond the next 10 school days and will keep you informed via the website and social media.

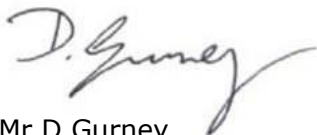
Continued below:

For the vast majority of parents/carers with children based at home as of Monday 23<sup>rd</sup> March, all students can access a range of subjects and materials to continue their learning at home via the website and online learning portal. Please be reassured that the website is updated on a daily basis with learning materials, if for any reason your child is unable to access this, please email [info@cockburnjohncharles.org](mailto:info@cockburnjohncharles.org) and we will support with this. Your child will receive a weekly email via their school email account with learning reminders from a member of the senior team. For households without internet access, we have issued work packs to complete, please encourage your child to complete these daily.

If your child usually receives free school meals we will also be in touch with more information about how we will continue to provide this. There will be a scheme that the government has just announced, but we are yet to understand the detail of this. If any family is struggling for food or basic supplies, you can always come to us for help. You and your family's welfare are our absolute priority.

While based at home, we would encourage you to do everything you can to ensure your child is not mixing socially in a way which could continue to spread the virus. They should observe the same social distancing principles as adults.

This is as much as we know right now and we appreciate your continued patience with as we deal with this ever-changing situation. We understand that this latest news will have an impact on you and your family, but we'll continue to keep in touch with any updates as the situation develops.



Mr D Gurney  
Executive Headteacher